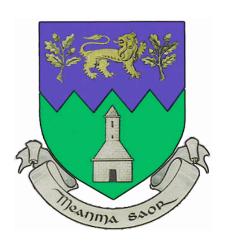
# WICKLOW COUNTY COUNCIL ARKLOW MUNICIPAL DISTRICT

### **Festival Funding Scheme 2025**



## **Festival Funding Scheme**

**Application Form & Guidelines 2025** 

Closing date for receipt of application - Thursday 17th April 2025, 4.00pm.

#### **ARKLOW MUNICIPAL DISTRICT FESTIVAL FUNDING SCHEME 2025**

Please read festival Funding Scheme guidelines carefully (see attached).

### Please note - incomplete applications will be returned.

Name of Community, voluntary Group			
Chairperson	Secretary		
Name	Name		
Address	Address		
Telephone Number	Telephone Number		
Email	Email		
Group / Committee Details			
Number of Voluntary Workers			
Number of Paid Workers			
Has your group a constitution?			
How many members are there?			
Is membership open?			

Please describe the Festival for which you are seeking funding. Your description should also include the history of the festival, target audience, plans to promote
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should also include the history of the festival, target audience, plans to promote
the festival, date of festival, numbers of visitors expected to attend etc

How will the Festival be managed?
Please outline the benefits this Festival brings to the Community:-
<b>6</b>
Has your Committee / Group signed up to the Governance Code?
Has your Committee / Group signed up to the Governance Code?
Name on Group Bank/Cradit Union Assount: (This is the name that annears on
Name on Group Bank/Credit Union Account: (This is the name that appears on
your bank statement). Please include a statement dated within 3 months.
List details of estimated expenditure in relation to this festival, please submit
receipts for expenditure incurred for the previous festival:-

Please provide details of other sources of funding available to your Group		
/Committee:-		
Have you received or applied for other sources of public funding e.g. community		
grants? If so, please give details:-		
Does your group receive any other form of assistance from Wicklow County		
Council in the running of this festival?		
Has your Organisation / Group registered with the relevant local Public		
Participation Network (PPN)? YES / NO		
If NO then perhaps you would consider isining the DDN		
If NO, then perhaps you would consider joining the PPN.  Contact: <a href="mailto:com">countywicklowppn@gmail.com</a> for further details or complete the		
attached application form and return to the County Wicklow PPN.		
attached application form and retain to the county withhow it is		

DECLARATION:			
(Please note that all correspondence will issue to the person who signs this form).			
l,		_(BLOCK CAPITALS)	
On behalf of			
above.	ow Municipal District towards		
of my knowledge.	ation given in this form is true	and complete to the best	
	ds awarded must be used for t pts for expenditure following t		
Signed	Date:		
Address:			
Position in group:			
Telephone:	Email:		

#### **FESTIVAL FUNDING SCHEME 2025 – GUIDELINES**

### **Purpose of Funding**

Arklow Municipal District recognises and values the voluntary contribution made by local groups in their own communities. Accordingly, the purpose of the Festival Funding Scheme 2025 is to assist these groups, in organising a festival in their local area that would benefit from small scale funding to support their activities.

### Key considerations in assessing applications will include:

The strength of the application – it is very important to supply all information requested on the form.

The ability of the group to carry out the festival.

The impact, scope and inclusiveness of the festival.

#### **Points to Note**

- Please note that the Festival Sponsors (if any) must be made aware that Wicklow County Council is not responsible for this festival.
- The festival must meet with all planning, roads and health & safety regulations.
- Wicklow County Council reserve the right to request further information, if required
- Proposals from individuals will not qualify.
- Only one application from any group will be considered.

### **Application Process & Closing Date**

The closing date for receipt of completed applications is **4.00 pm on Thursday 17**<sup>th</sup> **April 2025.** 

Following the closing date all applications will be considered and a recommendation made to the members of Arklow Municipal District.

An original signed copy of the application form must be received prior to the closing date.

Fax or email copies are not acceptable.

### Late applications will not be considered.

Completed applications to be submitted to Alvina Brehony, District Administrator, Arklow Municipal District, Castle Park, Arklow, Co. Wicklow 4.00 pm on 17<sup>th</sup> April, 2025.

Application Checklist	
Completed & Signed Application Form	
Bank/ Post Office/ Credit Union Statement (must be dated within 3 months and show the balance of your account)	
Receipts for previous event	
A copy of your Group/Committee Constitution	
Brochure or photos of previous Festival	
Any queries to Arklowmd@wicklowcoco.ie or by phone to 0402 42700.	
PLEASE NOTE INCOMPLETE APPLICATIONS WILL BE RETURNE APPLICANT	D TO THE

| Application Form – Festival Funding 2025 (AMD)

PLEASE NOTE PROOF OF EXPENDITURE IN RELATION TO THIS FESTIVAL

MAYBE REQUIRED BY ARKLOW MUNICIPAL DISTRICT AT ANY TIME.